

Guidelines for Ship for World Youth Program FY2022 (SWY Hybrid)

May, 20, 2022

Director General for International Youth Exchange
Cabinet Office

1. Substance

The Ship for World Youth Program (Hybrid) shall be conducted by the Cabinet Office pursuant to the provision of this guideline under the active cooperation from participating countries.

2. Purpose and Contents

(1) Purpose

Currently, it is indispensable that cooperation, coordination and negotiation across borders in various fields, and leaders of the next generation who are capable of leading and guiding people are required.

From this aspect, the Ship for World Youth Program will focus on implementing programs where Participating Youths (hereinafter, "PYs") from various backgrounds will gain abilities to deal with different cultures, communication skills, leadership skills and management skills through having discussions, cultural exchanges and workshops that are organized by PYs. In addition, it aims to establish strong human network across national borders.

(2) Duration

Approximately 30 days including training sessions, online exchange, and face-to-face exchange.

(3) Participating Countries

10 countries decided by the Director for the Office for International Youth Exchange (hereinafter, "Director") after discussing with each country and the Ministry of Foreign Affairs of Japan (hereinafter, "the Ministry of Foreign Affairs") and Japan.

(4) Contents of Activities

This program consists of face-to-face training sessions for Japanese Participating Youths (hereinafter, "JPY") (Preparatory Training Session and Post-program Training Session) and a hybrid format program of online and face-to-face exchanges among JPYs and Overseas Participating Youths (hereinafter, "OPY").

A. Training Sessions for JPYs (face-to-face format)

- a Preparatory Training Session; Preparation for deepening understand purpose and contents of the program, and learning of general information such as frame of mind as PYs.
- b Post-program Training Session; Conclusion and achievement of the program and preparation for post-program activities.

B. Online exchange among JPYs and OPYs

I. Duration

- For PYs from Africa, Europe, Asia and Middle East regions: 3 days
- For PYs from North, Central, and South America, and Oceania regions: 3 days

II. Contents

- a Exchange of opinions among PYs
- b Discussion (PYs will be divided into 8 groups of the common themes from a global point of view and conduct researches and discussions on the assigned themes, etc.)
- c Seminars led by PYs to foster the ability to deal with different cultures, leadership skills, management skills and communication skills.
- d Voluntary activities organized by PYs (cultural introduction activities, etc.)
- e Preparation for National Presentation (will be presented during face-to-face exchange program)
- f Group activities, Club activities
- g Others (various ceremonies, orientations, etc.)

C. Face-to-face exchange among JPYs and OPYs

PYs will participate in the programs in the Greater Tokyo area and local area in Japan. PYs will participate in the following activities taking into consideration the consistency of the overall program such as visiting institutions related to the theme of the course discussion.

I. Duration

14 days (including 3-day readiness program before face-to-face exchange)

II. Contents

- a Online discussion among PYs, making use of the quarantine period of border measures
- b Discussion (Discussion and Presentation by course theme based on the discussion in the online program and the experiences gained in the respective local programs and institutional visits)
- c Courtesy call
- d Visit to youth-related institutions, cultural facilities, industrial facilities, etc.
- e Interaction with local youths
- f National Presentation
- g Other activities approved by the Cabinet Office

D. Others

PYs shall act according to the schedule and orderly as a group except during free time.

3. Participants

(1) Participating Youths

A. Approximately 80 JPYs.

B. Approximately 80 OPYs.

(80 OPYs consist of 8 PYs per country in principle)

(2) National Leaders (hereinafter, “NL”)

11 NLs and 1 Sub National Leader (hereinafter, “SNL”):

NLs and a SNL shall represent their own participating countries and take the leadership of PYs (*SNL is appointed for Japanese delegation only).

4. Qualification and Selection of Japanese NL/SNL/PYs

A Qualification for JPYs

- a Must hold a Japanese nationality
- b Must be 18-32 years of age as of April 1, 2022
- c Must be in good physical and mental condition and shall act according to the program schedule orderly and live harmoniously in a large group.
- d Possess considerable knowledge or skills in areas such as Japanese society, culture, etc.
- e Have interest in and certain understanding of other participating countries.
- f Must have sufficient command of English to participate smoothly in activities (discussions, etc.) during the program.
- g Must be able to participate in the entire duration of the program including Preparatory and Post-program Training Sessions, online exchange, and face-to-face exchange.
- h Shall be expected to engage in the social activities after completing the program, leveraging the experiences gained in the program.
- i Shall bear the expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.
- j Must have had COVID-19 vaccinated (with the number of doses that the Cabinet Office requires and the vaccination must be the ones approved by Japanese government.)
- k Shall cooperate in following with the necessary measures against COVID-19 that requested by the Cabinet Office (wear face mask, sanitize hands and fingers, take PCR tests, etc.)
- l Must have no prior experience in international youth exchange programs sponsored by the Cabinet Office in FY2019 and before.

B Selection of JPYs

As a general rule, the Cabinet Office shall take a screening of the candidates applying via open recruitment through the application forms and interviews, and the Director General for the International Youth Exchange (hereinafter, “Director General”) decide the JPYs from the final candidates of JPYs.

In addition, fully participating in the program is an essential condition of program participation. The Director General may disqualify a JPY who is unable to participate the full program.

C Qualification and selection of Japanese NL/SNL

Japanese NL and SNL shall be one person each and meet the criteria listed below and the Director General shall make final decision.

- a Must hold a Japanese nationality and preferably in their thirties. Japanese NL and SNL are preferably different gender.
- b Must be in a good health and mental condition and possess the abilities to exercise their leadership and be role model for PYs.
- c Must have discussion skills and good command of English
- d Possess the ability to carry out the duties of consolidating PYs from all participating countries and taking a role as an advisor in each discussion group (mixed group of PYs from respective participating countries.)
- e Persons who respect PYs and have the ability to prompt mutual understanding and friendship among PYs.
- f Take a role as a member of the National Leaders meeting (hereinafter, “NL meeting”) in discussing and deciding the fundamental matters concerning life and activities regarding the program.
- g Must be able to participate in respective meetings and trainings, and the whole exchange program.
- h Shall bear the expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.
- i Must have had COVID-19 vaccinated (with the number of doses that the Cabinet Office requires and the vaccination must be the ones approved by Japanese government)
- j Shall cooperate in following with the necessary measures against COVID-19 that requested by the Cabinet Office (wear face mask, sanitize hands and fingers, take PCR tests, etc.)

5. Qualification, Recommendations and Final Selection of Overseas NLs/PYs

(1) Qualification of OPYs

- a Must be 18 to 32 years of age as of April, 2022.
- b Must hold a nationality and be a resident of own participating countries.
- c Must be in good physical and mental condition and shall act according to the program schedule orderly and live harmoniously in a large group.
- d Have interest in Japan and be expected to expand exchange and promote friendship among Japan and own participating countries.
- e Possess considerable knowledge of the society and cultures of own participating countries.
- f Have interest in and understanding of the participating countries other than own country.
- g Must have sufficient command of English equal to university discussion level to participate smoothly in activities.
- h Must be able to participate the whole program of online and face-to-face exchanges.

- i Shall bear the expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.)
- j Must have had COVID-19 vaccinated (with the number of doses that the Cabinet Office requires and the vaccination must be the ones that are valid for entry into Japan in accordance with border measures)
- k Shall cooperate in following with the necessary measures against COVID-19 that requested by the Cabinet Office (wear face mask, sanitize hands and fingers, take PCR tests, etc.)
- l Must bring their own smartphones and install the application of COVID-19 border measures designated by the Japanese Ministry of Health, Labor and Welfare.
- m Must have no prior experience in international youth exchange programs sponsored by the Cabinet Office in FY2019 and before.

(2) Qualification of Overseas NLs

One NL shall be appointed per each participating country. Overseas NLs shall meet the criteria listed 4below. The Director General shall decide the NLs by following the procedures stated in item (3) from among the cooperation of each government of each participating country and Japanese Embassy. NLs shall preferably be belonging to youth organizations as officers, in the governmental organization related to youth affairs, or ex-participating youth of this program.

- a Must hold a nationality, be a resident of own participating countries and preferably in their thirties.
- b Must be in a good health and mental condition and possess the abilities to exercise their leadership and be a role model for PYs.
- c Possess the ability to carry out the duties of consolidating PYs from all participating countries and taking a role as an advisor in each discussion group (mixed group of PYs from respective participating countries.)
- d Persons who respect PYs and have the ability to prompt mutual understanding and friendship among PYs.
- e Having discussion skills and good command of English.
- f Take a role as a member of the National Leaders meeting (hereinafter, “NL meeting”) in discussing and deciding the fundamental matters concerning life and activities regarding the program.
- g Must be able to participate in the entire duration of the program.
- h Shall bear the expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.)
- i Must have had COVID-19 vaccinated (with the number of doses that the Cabinet Office requires and the vaccination must be the ones that are valid for entry into Japan in accordance with border measures)
- j Shall cooperate in following with the necessary measures against COVID-19 that requested by the Cabinet Office (wear face mask, sanitize hands and fingers, take PCR tests, etc.)

- k Must bring their own smartphones and install the application of COVID-19 border measures designated by the Japanese Ministry of Health, Labor and Welfare.
- (3) Recommendations and Final Selection of Overseas NLs/PYs
- I. The Director General will request the governments of participating countries listed in items 2. (3), to recommend the candidates for the OPYs (hereinafter, “OPY candidates”) and the candidates for NLs (hereinafter, “NL candidates”). This request will be made through the Ministry of Foreign Affairs and respective Japanese Embassy.
 - II. The government of each participating country is requested to nominate those OPY candidates who meet the qualifications mentioned in item 4 (1) and NL candidates who meet the qualifications mentioned in item 4 (2). Upon consultations with the Japanese Embassies, they must submit the name list of the candidates via the Japanese Embassies and the Ministry of Foreign Affairs or directly to the Cabinet Office together with their designated application form (one per candidate) and a passport copy (which is valid for more than one year). The respective governments (or the Japanese Embassies if the selection was done by the Japanese Embassies) are also requested to consider the following conditions fully in selecting OPY candidates. It is recommended to conduct an interview in addition to paper screening when selecting and nominating both OPY and NL candidates. In addition, for the country that participated in the Ship for World Youth Program in the past, it is recommended to consult with the Ship for World Youth Alumni Association (hereinafter, “SWYAA”) for their support and advice in selecting the candidates.
 - a The number of male and female OPY candidates should be roughly equal.
 - b OPY candidates should be nominated from various fields such as universities, youth organizations, NGOs/NPOs and companies in the country; for instance, avoid selecting only public officials or students. It is also possible to recommend substitute at the same time, but when requesting to advance substitute to be the candidates, the government of each participating country is requested to inform the Cabinet Office of the reasons for it via the Japanese Embassies and to recommend the new candidate.
 - c The number of candidates should consist of allocated number of the PYs for each country in item 2 (4). When advancing substitute to be the candidates, the number of male and female candidates shall not be changed.
 - III. When nominating OPY candidates and NL candidates, please consider the following points.
 - a A person who falls under Article 5 item (i) to (xiv) of the Immigration Control and Refugee Recognition Act shall be denied permission for landing Japan without authorized permission, which is to be applied separately.
 - b When nominating the candidate and NL candidate who falls under Article 5, please consult with the Cabinet Office of the government of Japan in advance.

- c Must follow the border measures against COVID-19 when they are under implementation.

IV. The Director General will authorize the selection of the OPYs and NLS as an organizer upon receipt of the nominees from respective governments of the participating countries or the Ministry of Foreign Affairs.

V. The Director General will inform the Ministry of Foreign Affairs and respective governments of the participating countries of the determination of the OPYs and NLS.

6. Disqualification of PYs, NLS, SNL

The Director General may disqualify a PY/NL/SNL when he/she falls under any of the below-mentioned (a) to (d). Disqualified PY/NL/SNL will not be able to continue participating in the program and must return to his/her country or hometown as soon as possible if he/she was disqualified during the program in Japan. The Director General may issue a notice of suspension of participation of a PY/NL/SNL and temporarily suspend his/her participation in the program of the below (c) and (d). In addition, when a PY/NL/SNL who temporarily suspended his/her participation in the program wishes to continue the program and the Director General duly approves their continuation in the middle of program, he/she is able to continue the program.

- a When a PY/NL/SNL behaved unsuitably as a member of the program.
- b The government of a PY/NL/SNL's country expressed his/her intention to withdraw from the program.
- c When the Director General approved that a PY/NL/SNL had a certain difficulty to continue his/her participation.
- d When a PY/NL/SNL expressed his/her intention to withdraw from the program and the Director General approved the reason for the withdrawal was unavoidable.

7. Selection of facilitators, etc.

Facilitators shall meet the criteria mentioned below and the Director shall have the right to decide and approve that he/she is appropriate to be a facilitator of this program.

- a Must be familiar with the selected discussion themes (8 themes) and profoundly knowledgeable in the field. Preferably have the experience of holding the lecture online (capable with the operations of online platforms such as ZOOM).
- b Must have the ability to facilitate the interaction among PYs in terms of researches and discussions.
- c Must have sufficient command of English to facilitate the discussion on the field.
- d Must be able to participate the entire duration of the program.
- e Shall bear the expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.)
- f Must have had COVID-19 vaccinated (with the number of doses that the Cabinet Office requires and the vaccination must be the ones that are valid for entry into Japan in

accordance with border measures)

- g Shall cooperate in following with the necessary measures against COVID-19 that requested by the Cabinet Office (wear face mask, sanitize hands and fingers, take PCR tests, etc.)
- h Must bring their own smartphones and install the application of COVID-19 border measures designated by the Japanese Ministry of Health, Labor and Welfare.

8. Certificate of completion of the program

PYs will be granted with the certificate of completion of the program by the Director General when he/she was approved that he/she had contributed to the promotion of mutual understanding and friendship among PYs and had appropriately completed the entire program.

9. Organization

A Administration

- a Administrative staff members consist of the Director, Deputy Director (2nd Youth Exchange Unit), Chief (2nd Youth Exchange Unit), assistant to Chief (2nd Youth Exchange Unit) and other administrative staff members. They will be engaged in the duties regarding administrative affairs of this program.
- b Director General shall appoint the administrative staff members and they shall be engaged in the duties under the orders of the Director.

B Facilitators meeting

- a Facilitators shall be engaged in the duties regarding Discussions Course of this program.
- b Facilitators shall participate in the parts of the Preparatory Training Sessions so as to facilitate the discussion session and prepare for program activities.
- c Facilitators meeting shall be held as necessary during the program apart from the one in item 9 (3). This meeting consists of 8 facilitators and facilitators shall carry out the discussion session of the program. In addition, under the order of the Director, facilitators shall share the progress of the discussion of each group and information during the program.

C NL meeting

- a NLs/SNL shall represent their own participating countries and take the leadership of PYs.
- b NL meeting shall be held as necessary during the program apart from the one in item 9 (4). This meeting consists of 12 members (11 NLs and a SNL). NLs and SNL shall discuss and decide the fundamental matters concerning life and activities during the program under the request from the Director.
- c NLs and SNL must submit reports on the activities to the Cabinet Office by the deadline.

D Group Leader

As a fundamental activity unit for discussion activity and local program, 8 discussion groups shall be organized with the members from respective participating countries. Each group will have one Group Leader (hereinafter, “GL”.)

a Selection of GL

GL of each Discussion Group shall be appointed by facilitator with the consent of the PYs in each group.

b Roles of GL

GL shall support facilitator, take a role of liaison between facilitator and PYs, and carry out the duties of consolidating each group.

10. Meetings for preparation of the program

(1) Meeting of the representatives of the participating countries

The Cabinet Office requests the government officials or government agency in charge of the SWY in the participating countries and representatives of the SWYAA to attend an online meeting and share opinions for the smooth and effective operation of the program.

A Attendees

a Must have a good command of English to exchange opinions among attendees such as the government officials in charge of youth affairs and representatives of SWYAA.

b Other persons whom the Cabinet Office requests their attendance as needed.

B Venue and duration of the meeting

The online meeting will be held for 1 day (3 hours)

(2) Meeting with representatives of the local program host prefectures

The Cabinet Office, the prefectural government officials (hereinafter “LP host prefecture”) and the local cooperative organizations (such as the International Youth Exchange Organization of Japan) of the prefectures that host local programs will have a face-to-face meeting to understand the contents of program and share opinions prior to the program for increasing its efficiency and quality of program implement.

A Attendees

a Representatives of the LP host prefectures and the cooperative organizations.

b Others persons whom the Cabinet Office requests their attendance as needed.

B Venue and duration of the meeting

The face-to-face meeting will be held at a meeting room (TBD) for 1 day (3 hours)

In the case where additional meetings need to be held, additional online meeting shall take place upon coordination with related persons.

(3) Facilitators meeting

The Cabinet Office and facilitators will have a meeting to share opinions, understand the purpose, organization and management of the discussion program prior to the program for increasing its efficiency and quality of trainings and program implementation.

A Attendees

- a Facilitators
 - b Others persons whom the Cabinet Office requests their attendance as needed.
- B Venue and duration of the meeting

The online meeting will be held for 2 days, 4 hours per day.

In the case where additional meetings need to be held, additional online meeting shall take place upon coordination with related persons.

(4) National Leaders Meeting

The Cabinet Office, all NLs and SNL will have an online meeting to understand the purpose of program and discuss program organization and management prior to the program for increasing its efficiency and quality of program implementation.

A Attendees

- a NLs and SNL
- b Others persons whom the Cabinet Office requests their attendance as needed.

B Venue and duration of the meeting

The online meeting will be held for 2days, 4 hours per day.

In the case where additional meetings need to be held, additional online meeting shall take place upon coordination with related persons.

11. Responsibilities for the Safety Measures

(1) Safety measures in Japan

A The Cabinet Office shall give utmost priority to secure the safety, measures against COVID-19, and health care of the participants during the activities in Japan. Especially the Director shall give orders for participants to keep safety depending on the circumstances. In addition, the Cabinet Office shall give necessary instruction to the participants in accordance with the guidelines of the measures against COVID-19 stipulated by the organizations of the transportations and accommodations that are used in this program.

B NLs, including SNL, shall pay particular attention to the safety, measures against COVID-19 and health care of PYs in cooperation with the Cabinet Office. Under the orders of the Director, the NLs are responsible for instructing their own delegations to be punctual and to observe all other rules on security to ensure safety within the program.

(2) Consideration for the safety measures upon planning schedule of the program

Safety measures to be taken into consideration at the time of planning the schedule of the program. The Cabinet Office shall give sufficient consideration to the health management, measures against COVID-19 and safety of the PYs at the time of planning the activities of the program. Thus, the schedule should not be tight.

(3) Safety precautions for the PYs for the transportation

The Cabinet Office shall give sufficient direction to the agencies that provide transportation and shall closely cooperate in taking necessary measures according to the traffic circumstances.

(4) Health condition of PYs

The government of each participating country shall pay attention to the health management of PYs and NL prior to the program (especially measures against COVID-19), and take necessary measures against the Japanese immigration control for them to smoothly enter into Japan according to the requests by the Cabinet Office. In addition, the Cabinet Office shall be fully prepared to take prompt action such as introducing medical facilities in the case of emergency like an injury from an accident or a sick person. The Cabinet Office shall take necessary actions for PYs and NL in response to the immigration restrictions of their own countries when returning home.

12. Emergency procedures

(1) Securing liaison system

In case of serious accident during the program, the Cabinet Office shall promptly contact the governments of respective participating countries. In other cases of accident, the Cabinet Office shall take the initiative to promptly contact the governments of respective participating countries.

(2) Investigation of the cause

In case of a serious accident during the program, the Cabinet Office shall investigate the cause of the accident and compile an accident report promptly. The report shall be sent out to the respective participating governments.

13. Expense

(1) The Cabinet Office shall bear the costs shown below;

A Meeting with representatives of the LP host prefectures

- a Transportation fees of round trip to attend the meeting for those who are non-residents of Tokyo's 23 wards.
- b Accommodation and meal fees for those who attend the meeting from a great distance as needed.

B The arriving in Japan and returning home of Overseas facilitators, NLs and PYs

- a Overseas facilitators, NLs and PYs' economy class round trip airfare to and from the international airport of their own countries, which the Cabinet Office designated to Japan (including fuel surcharge, airport tax and etc. excluding excess baggage fee)
- b Overseas travel insurance fee from the time he/she left home until returning home.

C Domestic travel insurance fee for Japanese NL and SNL during the face-to-face exchange program.

D Costs of PCR (if paid test) or antigen tests

PCR or other tests will be carried out in the following cases for the implementation of the program as needed.

- a Overseas facilitators, NLs and PYs shall take PCR tests to lift the quarantine for border measures and, to join JPYs for exchange program.
 - b PYs and all related persons shall take PCR tests before departing for local program.
 - c Overseas facilitators, NLs and PYs whose countries require the PCR negative certificate due to the immigration restrictions for entering their own countries shall take the test before departing from Japan.
- E Other expenses necessary for the program.

(2) Facilitators, NLs, SNL and PYs shall bear the costs shown below;

- A Expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.), communications cost and other expense for respective PYs to participate in the online meetings and program.
- B Expense for activities of group, club and cultural introduction. The Cabinet Office shall bear the expense of the activities that the Cabinet Office approved in advance.

(3) JPYs shall bear the costs shown below;

- A Transportation, accommodation and meal fees to participate in the Preparatory Training Sessions.
- B Accommodation and meal fees to participate in the Post-program Training Sessions.
- C Transportation fees to go home after the Post-program training Sessions.
- D Expense for vaccination before face-to-face exchange.
- E Expense for preparing the equipment required for online exchange (computers (not smartphones), the environment to access the internet, etc.) and communications cost.
- F Expense for the treatment and hospitalization in the case of illness and accidents during the program (PYs must obtain travel insurance)
- G Personal expenses and other incidental charges

(4) Overseas facilitators, NLs and PYs shall bear the costs shown below;

- A Transportation fee from home to the international airport that the Cabinet Office designates in his/her own country.
- B Fees for issuing passports and obtaining visas (visa fee to Japan will be waived).
- C Excess baggage fee for flights coming to and leaving from Japan.
- D Shipping costs of extra/unaccompanied baggage (postage, customs fee and duties, consumption tax, etc.)
- E Vaccination that needed for entering Japan.
- F Any medical treatment and hospitalization fee incurred from incidents such as illness and accidents from the time he/she left home until returning home that will not be covered by insurance.
- G Personal expenses and other incidental charges

(5) Expenses that the disqualified PY, NL and SNL must bear:

- A Those who were disqualified from the program for the reasons mentioned above in item 5 must bear their own expenses for returning to their country or hometown. However, there may be exceptions in which the Cabinet Office may bear some or all of the cost for returning home such as (a) death or critical condition of the concerned person's immediate family such as spouse, parents, children, siblings, or (b) the concerned person's illness or injury does not allow him/her to continue the program, or (c) the Director General affirmed the person's unavoidable reasons to return home.
- B Those who suspends his/her participation in the program for the reasons mentioned above in item 5 must bear their own expenses to temporarily return to the country or hometown. When he/she continues the middle of program, they must bear the related expense. However, there may be exceptions in which the Cabinet Office may bear some or all of the cost for returning home such as (a) death or critical condition of the concerned person's immediate family such as spouse, parents, children, siblings, or (b) the concerned person's illness or injury does not allow him/her to continue the program, or (c) the Director General affirmed the person's unavoidable reasons to return home.

(6) Liability for treatment in Cases of Illness or Accidents etc.

The Cabinet Office will not be liable for any medical treatment except for the treatments by the accompanying nurses during the training sessions and face-to-face exchange program. Therefore, JPYs shall subscribe to travel indemnity and casualty insurance. However, for the overseas facilitators, NLs and PYs, the Cabinet Office will bear the cost for indemnity and casualty insurance that cover any medical treatment and hospitalization fee incurred from the time he/she left home until returning home.

14. Special measures in Case of Emergency

To prioritize participants' safety and protection at a crisis point, an emergency situation or an outbreak of infectious diseases (including preventive measures due to the spread of infection), the Cabinet Office has the authority to change or cancel the schedule for the meetings, training sessions and activities.

15. Others

- A. English is to be used as the working language of the program
- B. The Cabinet Office shall immediately disqualify a PY/NL/SNL when he/she is absent in a part or the entire online exchange stated in the item 2 (4) B for no proper reason and the disqualified PY/NL/SNL's participation in the face-to-face exchange stated in the item 2 (4) C shall not be permitted.
- C. The Cabinet Office provides the Overseas NLs and PYs with the round-trip airline tickets to and from Japan for them to participate in the face-to-face exchange program through the related Japanese Embassy or Consulates General before their departure. Invitees shall use the airlines and flights designated by the Cabinet Office. Invitees must not change the flights and dates of arriving to and departing from Japan.

- D. The Cabinet Office will not liable for any expense such as flight tickets and accommodation if the invitees such as facilitators, OPYs and NLs come to Japan before the program for his/her reasons. In addition, the Cabinet Office will not cover any costs when invitees will stay in Japan after the program.
- E. The Cabinet Office shall request the governments of respective participating countries to have NLs and PYs vaccinated with the COVID-19 vaccines that the Cabinet Office considers necessary (approved types and number of the shots of vaccines for entering Japan). The Cabinet Office shall approve the participation for only those who had been vaccinated. The Cabinet Office shall seek the cooperation of the governments of respective participating countries to urge all the participants to get influenza vaccination. NLs, SNL and PYs shall agree to cooperate with any necessary measures to ensure safety including prevention of infectious disease such as COVID-19 and influenza at the request of the Cabinet Office. In addition, those who refuse the guidelines may face disqualification.
- F. Items (B) to (D) shall also apply to overseas facilitators.
- G. PYs and other people who are involved in the program shall behave discipline manners and avoid inappropriate conducts that violate the purpose of the program such as infringing privacy of others, expressions that cause discomfort to others and sexual harassment that can be detrimental to public morals, and intentional dissemination of disinformation.
- H. The personal information provided for the selection of participants of the program may only be used within the scope necessary to the implementation of this program including the promotions of the program. The information may be shared with the Japanese embassies, consulate generals, sub-contractor and etc. in the scope appropriate to the purpose of use stated earlier in item G. The information shall not be used for other purposes.
- I. Participating Youths who participated in the program for this fiscal year shall not be able to participate in the program in the next fiscal year and after if the program for the next fiscal year and after would be the same format program without using a cruise ship. However, this shall not apply where there would be a significant change in the format of the program such as the program would be conducted with using a cruise ship in the next fiscal year and after.
- J. The Director shall decide other matters concerning the operation of the Ship for World Youth program separately, if necessary.